

## APPENDIX 1

Page No. Part & Section	Proposed Amendments in red
Page 5, Part 1, Para 1.12	<p><b>Citizen's Rights</b></p> <ul style="list-style-type: none"> <li>Complain to the Local Government and Social Care Ombudsman if not satisfied with the Council's administration of, and provision of, services <b>after following the Council's Complaints Procedure.</b></li> </ul>
Page 27 Part 3, Appendix 1	<p><b>Note: Director Development and Economic Growth</b></p> <ul style="list-style-type: none"> <li>Ward Councillors and the Chair of Planning Committee will be consulted on Certificate of Compliance applications for the area covered by the Local Development Order (LDO) and will have 21 days to provide comments. Where there is a difference of opinion about material planning considerations between these Councillors and the planning officer, the planning officers will work with the Councillor(s) and the applicant to satisfy material objections. Where the difference of opinion cannot be resolved, it will be referred to the Cabinet Portfolio Holder for Planning and the Director for Development &amp; Economic Growth for consideration. The Director will work with the Councillor(s) to arrive at a consensus. Where a consensus is not achieved, the ward Councillors and/or Chair of Planning Committee can refer the Certificate to Planning Committee for determination. <b>Under delegated powers, the Director for Development &amp; Economic Growth has authority to determine other approvals or consents as required under the LDO, including the approval of section 106 or other legal agreements provided the proposed agreement complies with the terms of the LDO, and any documents approved pursuant to it, and the Council's Supplemental Planning Guidance.</b></li> </ul>
Page 61 Part 4, Para 4.24	<p><b>Recorded vote</b></p> <p>If a recorded vote is called for <b>by five or more councillors</b> during this process it will be taken immediately</p>
Page 62 Part 4, Para 4.33	<p><b>Questions on notice at Full Council</b></p> <p>Subject to the below, <b>at any Ordinary Meeting of the Full Council other than the annual budget meeting and any extraordinary meeting,</b> a Councillor may ask the Leader, a member of Cabinet or the Chair of any scrutiny committee or member group a question on any matter in relation to which the Council has <b>statutory powers or duties or responsibility or which affects the Borough.</b> A Councillor may only submit one question per meeting and if the Councillor asking the question is not present at the meeting the question will not be put.</p>
Page 62	<b>Response</b>

<p><b>Part 4, Para 4.35</b></p>	<p>Every question shall be put and answered without discussion. An answer may take the form of:</p> <ul style="list-style-type: none"> <li>• A direct oral answer</li> <li>• A reference to publication in which the desired information is published by the Council or other published work</li> <li>• A written answer circulated later to the questioner</li> </ul> <p>Where a question which would otherwise have been put cannot be dealt with before the close of a meeting, a written answer shall be provided after the meeting.</p>
<p><b>Page 63 Part 4, Para 4.38</b></p>	<p><b>Notice</b></p> <p>Except for motions which can be moved without notice under the provisions made in this Constitution, written notice of every motion, signed by the Councillor or Councillors moving the motion, must be delivered to the Chief Executive not later than 5pm ten clear working days (not including the day of the meeting) before the meeting. The Chief Executive, in discussion with the Mayor, has the discretion to accept a late motion in <u>exceptional circumstances</u> if delivered to the Chief Executive not later than 5pm seven clear working days (not including the day of the meeting) before the meeting. <b>No Councillor may give notice of more than one motion for each Council meeting where motions can be submitted.</b></p>
<p><b>Page 63 Part 4, Para 4.40</b></p>	<p><b>Scope</b></p> <p>Motions must be about matters for which the Council has a responsibility, <b>statutory duty or power or which affect the Borough. For a motion to be valid it must be asking the Council to make a decision which is lawful.</b></p>
<p><b>Page 63 Part 4, Para 4.41</b></p>	<p>The Chief Executive, having due regard to the advice of the Monitoring Officer, may reject any motion submitted if it:</p> <ol style="list-style-type: none"> <li>a) is a matter for which the Council has no responsibility <b>or statutory duty or power and which does not affect the Borough</b></li> <li>b) is defamatory, frivolous, <del>or</del> vexatious, <b>unlawful or improper</b></li> <li>e) <b>relates to a planning application or any other quasi-judicial matter</b></li> </ol>
<p><b>Page 68, Part 4, NEW Para 4.70*</b></p>	<p><b>Motions Not Moved</b></p> <p>If a Motion, notice of which is specified in the agenda, is not moved it shall be treated as abandoned and shall not be moved without fresh notice.</p>
<p><b>Page 69 Part 4, Para 4.80</b></p>	<p><b>Recorded vote</b></p> <p>If any <b>five or more</b> Councillors present at the meeting demands it, the names for and against the motion or amendment or abstaining from voting will be taken down in writing and entered into the minutes. A recorded vote will also be taken when required by the Budget and Policy Framework Standing Orders.</p>
<p><b>Page 71 Part 4, Para 4.89</b></p>	<p><b>Standing to speak</b></p> <p>When a Councillor speaks at full Council they must stand <b>(where able to)</b> and address the meeting through the Mayor. If more than one Councillor stands, the Mayor will ask one to speak and the others must sit. Other Councillors must remain seated whilst a Councillor is</p>

	speaking unless they wish to make a point of order or a point of personal explanation. <b>Where a Councillor is unable to stand to speak at a meeting, they should notify the Mayor in advance of the meeting.</b>
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\*If approved, subsequent numbering of the Standing Orders to be amended accordingly